

**Open Tender**  
**REQUEST FOR PROPOSAL**  
**MARKET REVIEW ON TRANSPORTATION SECTOR**  
**UNDER THE COMPETITION ACT 2010**

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Malaysia Competition Commission (the Commission) is inviting potential qualified consultant(s) to submit a comprehensive proposal in conducting a Market Review on Transportation Sector under the Competition Act 2010. Interested consultants are advised to read this **Term of Reference (TOR)** thoroughly and submit **both technical and financial proposals** based on the attached TOR. This open tender document consists of part A as this page as cover page and part B as the references on tender. Kindly submit both of the technical and financial proposals before **12.00 noon on 15 June 2020.**

Please take note that the above submission is the process of selection for consultant to undertake the study. Thus, **no charge to be imposed to the Commission for the above submission.** The proposal and quotation shall be submitted in a sealed envelope marked **“Market Review on Transportation Sector in Malaysia under the Competition Act 2010 – Proposal and Quotation”** on the top left-hand corner of the sealed envelope to:

**Management Services Division**  
**Malaysia Competition Commission**  
**Level 15, Menara SSM@Sentral,**  
**No. 7 Jalan Stesen Sentral 5,**  
**50623 Kuala Lumpur, Malaysia.**

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**A. REQUIREMENTS OF POTENTIAL CONSULTANT(S)**

The consultant must meet the mandatory requirement specified as follows:

- A company incorporated under the Malaysian Companies Act 1965 or an institution of higher learning (public or private).
- At least five years in operations and has experience in conducting market studies in Malaysia related to transportations industry, market concentration, competition process, margin assessment and also supply chain analysis.
- Positive net worth for the past three years
- The consultant shall respond to the request for proposal (RFP) on the basis that the consultant is deemed to have examined and understood the entire content of this RFP.
- The consultant shall also be deemed to have accepted and is bound by the terms and conditions specified in this RFP. Any limitations of responsibilities that the consultant wishes to negotiate should be clearly stated.
- All prices quoted must be in Malaysian Ringgit (MYR), which is inclusive of all applicable service tax, withholding tax and other Malaysian government taxes to be incurred and payable.
- This RFP document is strictly confidential. Information contained in this RFP document shall not be disclosed directly or indirectly to any other party.

## **B. REQUEST FOR PROPOSAL**

- Potential consultant will submit the **Technical** and **Financial Proposals** based on the attached terms of reference (TOR).
- The **technical proposal** should outline the approaches that to be adopted for the study including proposed research methodologies (e.g. research and sampling technique, sample size etc), scope of study that you will describe to undertake, proposed timeline, list of team members together with their CVs that highlight relevant expertise/ experiences as well as any additional relevant information and the company's profile. Meanwhile, the **financial proposal** should only outline the detailed breakdown of costing to undertake the Market Review.
- Submission for RFP is the process of selection for consultant to undertake the study. Thus, no charge to be imposed to MyCC for the above submission.

## **C. OUTLINE OF THE PROPOSAL**

### **Section 1- Executive Summary**

**This section shall include:**

- The background of the consultant's proposal and coverage, including the problem statement, proposed methodology and analysis of the project in response to the RFP and how it complies with the project objectives specifications.
- Relevant details about the Consultant.

### **Section 2 – Proposal**

- This section should clearly list down in detail the proposed conduct of the study covering all aspects of the project specifications and scope as listed in the RFP including the problem statement, proposed appropriate methodology and approach, sampling techniques, sample size, and distribution.

- The proposal should also highlight potential limitations and weaknesses of the proposed techniques and approach (if any) and suggestions to overcome the limitations. This section should also include information pertaining to the consultant internal quality assurance process and framework.

**Section 3 – Expertise of the staff**

- For this section, please list down all the key personnel who will be working on the project. Information required includes the following:  
Name, academic qualification, journal or research paper, current job, work experience, project team role; and other supporting information.

**Section 4: Past Research/ Survey/ Study Experience**

- In this section, please indicate the number of years of experience in developing and conducting research/ surveys/ studies. This section should also include a list of completed/ on-going research/ surveys/ studies on relevant topics relating to the market review or transportation industry for the past 10 years.

No.	Client's Name	Client's Contact Details (Name/ e-mail/ tel. no.)	Research / Survey/ Study's Scope/ Purpose	Contract Worth (RM)	Period of Research/ Survey/ Study

**Section 5: Schedule/ Timeline for Implementation**

- This section will contain a detailed schedule/ timeline for the implementation with specific activities clearly listed.

**Section 6: Additional Information**

- This will cover any additional relevant information that has not been covered in the sections mentioned above.

**Section 7: Detailed Costing**

No.	Items	Specification	Cost (RM)	

Note: Price quoted must include sales tax, surtax and other applicable government taxes.

**Name** :

**Designation** :

**Signature** :

**Date** :

**Stamp** :

**D. SUBMISSION OF THE PROPOSAL**

The proposal and quotation shall be submitted in a sealed envelope marked “Market Review on Transportation Sector under the Competition Act 2010 – Proposal and *Dokumen Pelawaan*” on the top left-hand corner of the sealed envelope. The envelopes should be submitted in Tender Box at the following address not later than **15 June 2020, 12.00 noon:**

**Management Services Division  
Malaysia Competition Commission  
Level 15, Menara SSM@Sentral  
No. 7 Jalan Stesen Sentral 5,  
Kuala Lumpur Sentral,  
50623 Kuala Lumpur, Malaysia.**

Short-listed applicants **may be invited to present their proposals** to the MyCC for evaluation and selection purposes. On-compliance or submission by any other means other than that stipulated above will not be entertained nor considered. The MyCC reserves the right to accept or reject subsequent revised submissions by participating consultant provided that such subsequent submission(s) shall be received before the expiry of the closing date for submission of proposals.